

Webster Leiden Campus Payment Policy Graduate Students 2021-2022

Invoices will be sent three weeks before the start of the Fall and Spring term, and two weeks before the start of the Summer term.

Tuition fees and Housing fees are due on the Friday before the start of the semester or term.*

Week 1: First reminder will be sent to all students who have not submitted their fees.

Week 4: Second reminder will be sent to those students who have not submitted their fees. A €75 late payment fee will be added to the student account.

Week 6: Final reminder will be sent to those students who have not submitted their fees. A financial hold will be placed on the student account which restricts students from course registration.

Week 8: Registered letters will be sent to those students who have not submitted their fees by the first day of this week.

Week 9: All future registrations will be reversed if the fees have not been received by the end of this week. Unpaid balances will be sent to a debt collection agency.

Refund Policy:

Date	Type	8 wk course
Week 1	Drop	100%
Week 2	Withdrawal	75%
Week 3	Withdrawal	50%
Week 4	Withdrawal	25%

Refund transfers will be made only after week 4 of the term. This regulation counts for all types of refunds (i.e. book reimbursements, etc.).

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